

APPLICATION FORM

CALIFORNIA READING AND LITERACY IMPROVEMENT AND PUBLIC LIBRARY CONSTRUCTION AND RENOVATION BOND ACT OF 2000 FUNDS

Administered by the California State Library, Office of Library Construction

The applicant local jurisdiction, pursuant to the Education Code, Title 1, Division 1, Part 11, Chapter 12, Articles 1-3, sections 19985-20011 and Title 5, Division 2, Chapter 3, sections 20430-20444 of the California Code of Regulations, hereby makes application for a state matching grant for the construction or remodeling of the public library facility described herein and in all supporting documents:

APPLICATION FORM INSTRUCTIONS:

- *Limit comments throughout the entire form to the space provided unless otherwise stated.*
- *Single space responses, limiting type size to no smaller than 11 points if using a computer, or 12 pitch (elite) if a typewriter is used.*
- *Attachments shall not be accepted unless required by regulation or called for in the application form.*
- *Applicants shall submit a completed Application Form and six additional copies of the form.*

(See section 20440 for complete application submittal requirements)

PROJECT IDENTIFICATION

1. Official Name of Project: ➤ _____

2. Type of Applicant Jurisdiction: ➤ (Check one only) City ☐ County ☐ City/County ☐ District ☐

3. Grant Applicant Name: ➤ _____

Legal name of jurisdiction that will own building

(For multipurpose projects, list the legal name of the jurisdictions that will own the public library portion of the multipurpose building.)

4. Authorized Official of the Applicant Jurisdiction: ➤ _____

Mayor, Chairperson of Board of Supervisors, Head of Special District, authorized to sign the application

Title: ➤ _____ Phone: ➤ _____ E-mail: ➤ _____

Address: ➤ _____

5. Project Coordinator: ➤ _____

Name of individual who will have administrative control over the project for the applicant local jurisdiction

Title: ➤ _____ Phone: ➤ _____ E-mail: ➤ _____

Address: ➤ _____

6. Alternate Project Contact Person: ♦ _____
If the project coordinator is unavailable, the contact person shall be authorized to act in the capacity of the project coordinator.

Title: ♦ _____ Phone: ♦ _____ E-mail: ♦ _____

Address: ♦ _____

7. Head of Planning Department: ♦ _____
(For the applicant jurisdiction, if applicable. Special Districts are exempt.)

Title: ♦ _____ Phone: ♦ _____ E-mail: ♦ _____

Address: ♦ _____

8. Head of Public Works or General Services Department: ♦ _____
If Applicable: Head of Public Works or General Services Department for the applicant jurisdiction. Special Districts are exempt.

Title: ♦ _____ Phone: ♦ _____ E-mail: ♦ _____

Address: ♦ _____

9. Operating Library Jurisdiction: ♦ _____
Legal name of library that will operate the public library.

10. Library Director Name: ♦ _____
Public library director for the library jurisdiction that will operate the public library.

Title: ♦ _____ Phone: ♦ _____ E-mail: ♦ _____

Address: ♦ _____

11. Alternate Library Contact Person: ♦ _____
If the library director is unavailable, the contact person shall be authorized to act in the capacity of the library director.

Title: ♦ _____ Phone: ♦ _____ E-mail: ♦ _____

Address: ♦ _____

12. Library Building Program Consultant: ♦ _____
(If applicable)

Title: ♦ _____ Phone: ♦ _____ E-mail: ♦ _____

Address: ♦ _____

13. Technology Planning Consultant: ♦ _____
(If applicable)

Title: ♦ _____ Phone: ♦ _____ E-mail: ♦ _____

Address: ♦ _____

14. Project Architect: ♦ _____ License# _____
Providing construction budget estimate and/or conceptual plans.

Title: ♦ _____ Phone: ♦ _____ E-mail: ♦ _____

Address: ♦ _____

15. Project Manager: ♦ _____
(If applicable)

Title: ♦ _____ Phone: ♦ _____ E-mail: ♦ _____

Address: ♦ _____

16. Construction Manager: ♦ _____
(If applicable)

Title: ♦ _____ Phone: ♦ _____ E-mail: ♦ _____

Address: ♦ _____

17. Construction Cost Estimator: ♦ _____
(If applicable)

Title: ♦ _____ Phone: ♦ _____ E-mail: ♦ _____

Address: ♦ _____

18. Hazardous Materials Consultant: ♦ _____
(If applicable)

Title: ♦ _____ Phone: ♦ _____ E-mail: ♦ _____

Address: ♦ _____

19. Project Interior Designer: ♦ _____
(If applicable)

Title: ♦ _____ Phone: ♦ _____ E-mail: ♦ _____

Address: ♦ _____

TYPE OF PROJECT

New Public Library Building

Gross Total Project Square Footage

1. Construction of a New Public Library Building ♦ _____ SF
2. Conversion of an Existing Building into a New Public Library Building ♦ _____ SF
3. Conversion and Expansion of an Existing Building into a New Public Library ♦ _____ SF
(Include both new & remodeled square footage.)

Gross Square Footage	
→	Remodeling: _____ SF
→	Expansion: _____ SF

Priority:

☐ First Priority "Joint Use"

☐ Co-Location Joint Use

☐ Joint Venture Joint Use

☐ Computer Center

☐ Shared Electronic/Telecommunications

☐ Family Literacy Center

☐ Subject Specialty Center

☐ Homework Center

☐ Career Center

☐ Other similar collaborative library services with direct benefit to K-12 students

Specify: _____

☐ Second Priority "All Others"

Existing Public Library Building

Gross Total Project Square Footage

4. Remodeling an Existing Public Library Building ♦ _____ SF
5. Remodeling and Expansion of an Existing Public Library Building ♦ _____ SF
(Include both new & remodeled square footage.)

Gross Square Footage	
→	Remodeling: _____ SF
→	Expansion: _____ SF

☐ First Priority

A public library project in the attendance area of a public school that has inadequate infrastructure to support access to computers and other educational technology.

"Inadequate infrastructure" is defined as an incoming telecommunication connection to a school building of equal to or less than 512 thousand bits per second (512K bps).

Name of Public School: _____

☐ Second Priority "All Others"

Field Act Applicability (Joint use projects only)

6. Is the project subject to the Field Act? Yes ☐ No ☐

Multipurpose Buildings (Multipurpose Building Projects Only)

Is the project a Multipurpose Building? Yes ☐ No ☐

(A multipurpose building is a multi-occupant facility, part of which is a public library and part of which is used for other purposes.)

Types of Multipurpose Building Uses & Square Footage Allocations

Space Use	SQ FT	%
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1. Dedicated to Public Library Use

(Including Public Library / School Library Use, if Joint Use Project)

_____ SF _____ %

Line 1 SF divided by
(Line 1 SF + Line 3 SF)

2. Dedicated to "Other" Uses

SQ FT

A. Specify: _____ SF

B. Specify: _____ SF

C. Specify: _____ SF

D. Specify: _____ SF

E. Specify: _____ SF

F. Specify: _____ SF

G. Specify: _____ SF

H. Specify: _____ SF

3. Subtotal: Dedicated to "Other" Uses

_____ SF _____ %

Add Lines 2A SF
thru 2H SF

Line 3 SF divided by
(Line 1 SF + Line 3 SF)

4. Common Areas ¹

5. Subtotal: Total of Common Areas ¹

_____ SF

Must equal Line 6 SF + Line 7 SF

SQ FT

6. Public Library Pro Rata Share of Common Areas¹ _____ SF

Line 5 SF x
% in Line 1

7. "Other" Uses Pro Rata Share of Common Areas¹ _____ SF

Line 5 SF x
% in Line 3

8. TOTAL MULTIPURPOSE BUILDING SQUARE FOOTAGE

_____ SF
Add Lines 1 SF, 3 SF, & 5 SF

9. SF ATTRIBUTABLE TO PUBLIC LIBRARY USE

_____ SF
Line 1 SF + Line 6 SF

¹ "Common Areas" are those areas of a multi-occupant building that are shared by all occupants, such as lobbies, vestibules, mechanical rooms, restrooms, custodial areas, delivery, shipping and receiving areas, loading docks, kitchenettes, auditoriums, meeting rooms, conference rooms, and storage areas that are used by all parties of a multipurpose building.

PROJECT PLANNING INFORMATION

Population Growth

When providing the 1980, 2000, and 2020 population figures below, the applicant shall count only those residents:

- (a) Within the official boundaries of the applicant jurisdiction, and
- (b) Within the service area of the proposed project, but
- (c) Exclude all people living within the boundaries of other special district, county, or city public library service areas, for which there is no public library service contract with the applicant.

All Projects:

1. *Public library project's service area 1980 population:* _____
2. *Source:* _____
3. *Population Percentage Change from 1980 to 2000:* _____ %
4. *Public library project's service area 2000 population:* _____
5. *Source:* _____
6. *Population Percentage Change from 2000 to 2020:* _____ %
7. *Public library project's service area 2020 population:* _____
8. *Source:* _____

Joint Use Projects (Both Co-location & Joint Venture Projects):

9. *Project's public school attendance area(s) 1980 student population:* _____
10. *Source:* _____
11. *Population Percentage Change from 1980 to 2000:* _____ %
12. *Project's public school attendance area(s) 2000 student population:* _____
13. *Source:* _____
14. *Population Percentage Change from 2000 to 2020:* _____ %
15. *Project's public school attendance area(s) 2020 student population:* _____
16. *Source:* _____

Existing Library Facility Square Footage

Existing Public Library:

1. The current gross square footage of the existing public library(s) being replaced is: ♦ _____ SF
If no existing public library facility, enter "0."

Existing School Library: (Co-located Projects Only)

2. The current gross square footage of the existing school library(s) being replaced is: ♦ _____ SF
If no existing school library facility, enter "0."

Library Facilities Master Plan

Describe the relationship of the proposed project to other existing or planned library facilities for the jurisdiction.

Age of the Existing Library Facility

See Definition of "Existing Public Library," section 20430.

All Projects

1. When was the existing public library building(s) that will be replaced or improved built?

➡ _____ Year
If no existing public library facility, enter "N/A"

If proposed project will replace more than one building, list the oldest of the buildings.

Co-Located Joint Use Projects Only

In addition to the information listed above:

2. When was the existing school library building(s) that will be replaced or improved built?

➡ _____ Year
If no existing school library facility, enter "N/A"

If proposed project will replace more than one building, list the oldest of the buildings.

Condition of the Existing Library Facility

See Definition of "Existing Public Library," section 20430.

All Projects

3. When was the most recent structural ¹ renovation or expansion of the existing public library building(s) that is to be replaced or improved by the proposed project?

➡ _____ Year
If no existing public library facility, enter "N/A"

If proposed project will replace more than one building, list the oldest of the buildings.

Co-Located Projects Only

In addition to the information listed above:

4. When was the most recent structural ¹ renovation or expansion of the existing school library building(s) that is to be replaced or improved by the proposed project?

➡ _____ Year
If no existing school library facility, enter "N/A"

If proposed project will replace more than one building, list the oldest of the buildings.

¹ Pertaining to the load bearing elements of the building

SITE INFORMATION

Ownership and Availability

Site

1. Is the library site currently owned by the applicant? ☐ Yes ☐ No
2. Will the library site be owned by the applicant? ☐ Yes ☐ No
3. Will the library site be leased by the applicant? ☐ Yes ☐ No
4. If the library site will be leased, provide the name of the owner: _____
5. Was the site acquired with funds from the "Class Size Reduction Kindergarten-University Public Education Facilities Bond Act of 1998"?
[See Education Code section 19995 (c)] ☐ Yes ☐ No
6. Is the site currently dedicated to the operation of a public library? ☐ Yes ☐ No

Building (For Conversion Projects Only)

7. Is the building to be converted currently owned by the applicant? ☐ Yes ☐ No
8. Will the building be owned by the applicant? ☐ Yes ☐ No

Title Considerations

Site

9. Are there any exceptions to marketable record title? ☐ Yes ☐ No

Building (For Conversion Projects Only)

10. Are there any exceptions to marketable record title? ☐ Yes ☐ No

Appraisal

(No appraisal is required if the value of the land or building will not be claimed as an eligible project cost or a local matching fund credit.)

Site

11. What is the appraised value of the library site?
(or library portion of site, if multipurpose project) ♦ \$ _____
12. Does the appraiser have a State Certified General Real Estate Appraiser's License? ☐ Yes ☐ No

Building (For Conversion Projects Only)

13. What is the appraised value of the building?
(or library portion of building, if multipurpose project) ♦ \$ _____
14. Does the appraiser have a State Certified General Real Estate Appraiser's License? ☐ Yes ☐ No

Site Use Potential

Accessibility

Describe the accessibility of the proposed site for the residents in the library service area:

Equal Access

Discuss the site's accessibility to all parts of the library service area and its location in relationship to the geographic center of the library service area. Discuss any natural and artificial barriers that may impede access to the site.

Public Transit Access

➡ Number of public transit stops located within ¼ mile of site: _____

If public transit is available in the library service area, describe the various public transit access opportunities for the site. If no public transit is available in the library service area, enter "No Public Transit Service."

Pedestrian & Bicycle Access

Describe other access opportunities such as pedestrian walkways and bicycle paths. Discuss plans for amount and location of bicycle parking, including local ordinance requirements.

Automobile Access





Describe the site's accessibility by automobile for residents of the library service area. Take into consideration traffic, traffic systems, and availability of curb cuts.

Proximity to Major Thoroughfares

List the major arterial routes in the library service area with the most recent traffic counts (number of vehicles per day):

<u>Street Name</u>	<u>Number of Blocks from Site</u>	<u>Traffic Count</u>	<u>Count Date</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____

Library Automobile Parking

1. Number of library parking spaces available off street, on library site.....  _____ spaces
2. Number of library parking spaces available off street, off library site.....  _____ spaces
(within 500 feet of front door)
3. Number of parking spaces available on street  _____ spaces
(within 500 feet of front door)
4. Total Number of Spaces Available for Library Parking.....  _____ spaces

Zoning Requirements

5. Number of on-site library parking spaces required by local zoning spaces
6. Was a zoning variance or waiver obtained for the project for parking? ☐ Yes ☐ No
7. If so, by how many spaces were the parking requirements reduced? spaces
8. Provide number of square feet per parking space as required by local zoning.. SF
9. If no local zoning requirement, provide the average number of square feet per parking space used in the project calculations: SF

Automobile Parking to Building Square Footage Ratio

10. Calculate: # of Square Feet of Parking _____ SF
 _____ = _____ = _____ SF of Parking/1 SF of Building
 # of Square Feet of Building _____ SF

Example:

# of Square Feet of Parking	=	15,000 SF	= 1.5 SF of Parking / 1 SF of Building
# of Square Feet of Building		10,000 SF	

Library Bicycle Parking

11. Total Number of Spaces Available for on-site Library Bicycle Parking..... spaces

Parking Rationale

Describe the rationale behind the amount of parking that will be available for the project, including: (1) the location of the automobile parking (on-site or off-site), both within and beyond 500 feet of the library entrance; (2) local zoning requirements; (3) the availability of public transportation; (4) bicycle parking and bicycle and pedestrian paths; and (5) any other considerations impacting automobile parking requirements including, but not limited to, parking partnerships with shared use agreements.

Visibility

Describe how visible and prominent the public library building will be within the library service area.

Community Context & Planning

Describe the proximity of the proposed site to other facilities and areas of the community, and how that proximity enhances the use of the library by the residents in the library service area. Describe the appropriateness of the proposed site including whether the proposed library project will contribute to the establishment, redevelopment, or revitalization of a community or downtown core, business district, or neighborhood. Describe how the proposed library is connected to other uses, including public use facilities, by a full range of transportation and pedestrian options.

Site Selection Process

Describe the site selection process including community and planning department involvement, consultant assistance, as well as any other pertinent activities associated with determining the best site for the library project.

Site Selection Summary

Describe why the proposed site was selected and why it is the best available location for the proposed public library project. If there are problems with the proposed site, are there mitigating circumstances that lessen the negative impact of the problem or problems? Describe any proposed design solutions that may moderate the site's drawbacks.

Site Description

Size

The total square footage of the library site should equal the square footage shown in 1 through 8 below:

All Projects (Except Multipurpose Buildings)

Square Footage

1. Proposed Library Building Footprint ¹	_____ SF
2. Proposed Library Surface Parking Lot	_____ SF
3. Proposed Library Parking Structure Footprint ¹	_____ SF
4. Future Library Building Expansion Footprint ¹	_____ SF
5. Future Library Parking Expansion	_____ SF
6. Required Local Zoning Set-Backs	_____ SF
7. Desired Aesthetic Set-Backs & Amenities	_____ SF
8. Miscellaneous & Unusable Space	_____ SF
9. Total Square Footage of Library Project Site	_____ SF
10. Proposed Under-Building Parking	_____ SF

¹ "Footprint" means the square footage of surface area of the site that a building or structure occupies. For example, a single story 10,000 square foot building would have a 10,000 square foot footprint, but a two-story 10,000 square foot building with 5,000 square feet on each level would have a footprint of 5,000 square feet.

Multipurpose Building Projects Only

	A	B	C	D
	Library²	Library Portion	Other³	Other³
	Dedicated	of Common	Common	Dedicated
	<u>SQ FT</u>	<u>SQ FT</u>	<u>SQ FT</u>	<u>SQ FT</u>
1. Proposed Building	_____	_____	_____	_____
2. Proposed Surface Parking Lot	_____	_____	_____	_____
3. Proposed Parking Structure	_____	_____	_____	_____
4. Future Building Expansion	_____	_____	_____	_____
5. Future Parking Expansion	_____	_____	_____	_____
6. Required Local Zoning Set-Backs	_____	_____	_____	_____
7. Desired Aesthetic Set-Backs & Amenities	_____	_____	_____	_____
8. Miscellaneous & Unusable Space	_____	_____	_____	_____
9. Total Square Footage of Multipurpose Project Site	_____	_____	_____	_____
10. Proposed Under-Building Parking	_____	_____	_____	_____

² Library means that portion of the project that provides space for the delivery and support of public library direct services, including joint use school library services (co-location or joint venture).

³ "Other" uses means any other space that does not provide for the delivery and support of public library direct services.

Zoning

Classification

1. What is the current zoning classification of the site? ➤ _____
2. Will the site have to be rezoned to build the project? Yes ☐ No ☐

Variance or Waiver

3. Will a zoning variance or waiver be needed to build the project? Yes ☐ No ☐
4. If so, list the date the variance or waiver has been or will be granted? ➤ _____
(Date)

Permits & Fees

Permit & Fees Identification

Provide a list of any site permits or fees that have been or will need to be obtained:

<u>Permit or Fee</u>	<u>Cost of Permit or Fee</u>	<u>Date Obtained or will be Obtained</u>
5. _____	\$ _____	_____
6. _____	\$ _____	_____
7. _____	\$ _____	_____
8. _____	\$ _____	_____

Drainage

9. Is the site in the 100-Year Flood Plain? Yes ☐ No ☐
10. Do any watercourses that require control drain onto the site? Yes ☐ No ☐
11. Do any watercourses that require control drain off the site? Yes ☐ No ☐
12. Is the storm sewer system currently adequate to prevent localized flooding of the site? Yes ☐ No ☐

Describe any necessary mitigation measures regarding drainage.

California Environmental Quality Act (CEQA)

CEQA Litigation

Are there any unresolved legal actions pending against the project regarding CEQA compliance? If so, provide the case name, court number, and a brief explanation.

Energy Conservation

Describe what measures (include building design, solar orientation, materials, mechanical systems, natural ambient lighting, etc.) are planned to reduce energy consumption and operating costs for the library.

Historic Buildings

Historic Status

1. Was the existing building, if it is being renovated or expanded as part of the project, or any buildings on adjacent properties, built longer than 50 years ago?

Yes ☐ No ☐

Is the existing library building project, or any buildings on adjacent properties:

2. On the National Register of Historic Places?

Yes ☐ No ☐

3. A National Historic Landmark?

Yes ☐ No ☐

4. A National Monument?

Yes ☐ No ☐

5. On County or Municipal Historic Designation list?

Yes ☐ No ☐

6. On the California Register of Historical Resources list?

Yes ☐ No ☐

7. A California Historical Landmark?

Yes ☐ No ☐

8. A State Point of Historical Interest?

Yes ☐ No ☐

Federal Compliance

9. Will this project utilize Federal funds or require a permit or license from a Federal Agency?

Yes ☐ No ☐

10. If yes, has the review process required by section 106 of the National Historic Preservation Act been completed?

Yes ☐ No ☐

If not, please explain.

State Historic Preservation Office (SHPO)

1. Has the State Historic Preservation Office been contacted regarding the project? Yes ☐ No ☐

If yes, summarize any comments received from SHPO. Does the project meet the Secretary of the Interior's Standards for the Treatment of Historic Properties? Please explain.

Local Historic Preservation Ordinance

2. Is there a local historic preservation ordinance that applies to the proposed project site or any adjacent properties? Yes ☐ No ☐

If yes, briefly specify any applicable requirements or restrictions, such as height limits, etc. Further, describe any ways that the proposed project's conceptual design plans are not substantially in compliance with the local historic preservation ordinance.

Geotechnical Report

Identify and summarize any special geologic conditions, including, but not limited to, compressible and expansive soils, tunnels and mine shafts, unstable slopes, active seismic zones, excessive ground water and areas prone to liquefaction. Indicate if these conditions will prevent the use or significantly increase the cost of developing the site for a public library building.

Demolition

Describe any necessary demolition of structures and the associated costs involved with the site.
(If no demolition, indicate by "N/A")

<u>Structure(s) to be Demolished</u>	<u>Demolition Cost Estimate</u>
1. _____	♦ \$ _____
2. _____	♦ \$ _____
3. _____	♦ \$ _____
4. _____	♦ \$ _____
5. _____	♦ \$ _____
6. _____	♦ \$ _____
Total Demolition:	♦ \$ _____

Utilities

Describe availability of utilities and associated costs if any utilities are not currently located within 100 feet of a property line of the site.

Utility	Availability	Cost to bring Service to Site (Ineligible)
1. Electricity	Yes <input type="checkbox"/> No <input type="checkbox"/>	♦ \$ _____
2. Fiber Optic Cable	Yes <input type="checkbox"/> No <input type="checkbox"/>	♦ \$ _____
3. Telephone	Yes <input type="checkbox"/> No <input type="checkbox"/>	♦ \$ _____
4. Gas	Yes <input type="checkbox"/> No <input type="checkbox"/>	♦ \$ _____
5. Cable TV	Yes <input type="checkbox"/> No <input type="checkbox"/>	♦ \$ _____
6. Storm Sewer	Yes <input type="checkbox"/> No <input type="checkbox"/>	♦ \$ _____
7. Sanitary Sewer	Yes <input type="checkbox"/> No <input type="checkbox"/>	♦ \$ _____
8. Water	Yes <input type="checkbox"/> No <input type="checkbox"/>	♦ \$ _____

Site Development

(All off-site costs beyond 100 foot utility tie-ins are local ineligible expenses, but shall be identified and included in the budget estimate under ineligible site development costs.)

<u>Site Development Costs</u>	<u>Eligible</u>	<u>Ineligible</u>
1. Utilities.....	♦ \$ _____	♦ \$ _____
2. Cut, Fill & Rough Grading.....	♦ \$ _____	♦ \$ _____
3. Special Foundation Support (pilings, etc.).....	♦ \$ _____	♦ \$ _____
4. Paving, curbs, gutters & sidewalks	♦ \$ _____	♦ \$ _____
5. Retaining Walls	♦ \$ _____	♦ \$ _____
6. Landscaping	♦ \$ _____	♦ \$ _____
7. Signage	♦ \$ _____	♦ \$ _____
8. Lighting	♦ \$ _____	♦ \$ _____
9. Removal of underground tanks	♦ \$ _____	♦ \$ _____
10. Removal of toxic materials	♦ \$ _____	♦ \$ _____
11. Rock removal	♦ \$ _____	♦ \$ _____
12. Traffic signals	♦ \$ _____	♦ \$ _____
Other (Specify):		
13. _____	♦ \$ _____	♦ \$ _____
14. _____	♦ \$ _____	♦ \$ _____
15. TOTAL SITE DEVELOPMENT COSTS.....	♦ \$ _____	♦ \$ _____

FINANCIAL INFORMATION

Normal Public Construction Costs in the Applicant's Area

For projects with new construction only (i.e., constructing a totally new library building or the expansion to an existing building)

Construction Cost Index Approach:

To justify the eligible projected construction cost estimate for new construction, applicants shall complete the following:

1) January 2002 current costs per square foot:

- A. For new facilities: \$202/SF
B. For square footage added to an existing building, i.e. "expansions": \$238/SF

Multiply the appropriate County Locality Adjustment Factor (2B) by the appropriate new cost per square foot figure (2C) (See section 20436 (c) (1) to obtain the "Locally Adjusted Construction Cost per Square Foot" figure (2D):

2) A. County: _____ B. Adjustment Factor: _____ X C. New Cost/SF: \$ _____ /SF = D. \$ _____ /SF
Name of Project County (Select: 1A or 1B)

[Example: Solano 1.07 X \$202/SF = \$216/SF]

3) A. Locally Adjusted Construction Cost Per Square Foot: \$ _____ / SF
(Re-enter Line 2D)

The "Locally Adjusted Construction Cost per Square Foot" (3A) figure may be increased by 1/5 percent per month for each month from January 1, 2002, through to the estimated mid-point of construction of the project.

Multiply the number of months (4A) times .002 (1/5%) to get an inflation factor (4B). Multiply the inflation factor (4B) times the "Locally Adjusted Construction Cost per Square Foot" figure (4C) to get an "Additional Cost per Square Foot" figure (4D):

4) A. of Months: _____ X .002 = B. Factor: _____ X C. Construction \$/SF: \$ _____ /SF = D. \$ _____ /SF
(1/5%) (Re-enter 3A)

[Example: 14 X .002 = .028 X \$216/SF = \$6/SF]

Add the resulting "Additional Cost per Square Foot" figure (5A) to the "Locally Adjusted Construction Cost per Square Foot" figure (5B) to get the "Eligible Projected Construction Cost per Square Foot" figure (5C):

5) A. Cost/SF: \$ _____ /SF + B. Construction \$/SF: \$ _____ /SF = C. Construction \$/SF: \$ _____ /SF
(Re-enter 4D) (Re-enter 4C)

[Example: \$6/SF + \$216/SF = \$222/SF]

The total "Eligible Projected Construction Cost" for the project is calculated by multiplying the "Eligible Projected Construction Cost per Square Foot" figure (5C) by the total number of square feet of new construction:

6) The Eligible Projected Construction \$/SF: \$ _____ /SF
Multiplied By (Re-enter 5C)

7) The Square Footage of New Construction: _____ SF
Equals

8) The Eligible Projected Construction Cost: \$ _____

If the projected construction cost estimated by the project architect is lower than the figure in Line 8, the applicant shall use the lower figure as the normal public construction cost in the applicant's area.

A 10% project contingency amount is allowed and is calculated by multiplying the total Eligible Projected Construction Cost by 10%:

9) Eligible Contingency: (10% of Line 8) \$ _____

Comparable Public Construction Approach:

As an alternate to the Construction Cost Index approach to estimating normal construction costs in the applicant's area, the applicant may employ a local public construction cost comparison approach to calculate the Eligible Projected Construction Cost figure. [See section 20436 (c)(3)] List a minimum of three comparable public construction projects that have been bid within the applicant's County within three years of the Board's deadline for application.

Comparable public construction projects are public libraries, community colleges, post offices, museums, courthouses, city halls, auditoriums, convention centers, civic centers, senior citizen centers, public schools, and recreation centers.

The costs listed shall be for construction of the building only and exclusive of any site acquisition, demolition, development, utilities, or landscaping; surface and under building parking; works of art; shelving; furniture; built-in service desks, counters, workstations, or other casework; movable equipment; or architectural and engineering fees.

Project	Date Bid	Construction Cost/SF	Example:
A. _____	_____	\$ _____/SF	\$230/SF
B. _____	_____	\$ _____/SF	\$210/SF
C. _____	_____	\$ _____/SF	\$220/SF
D. _____	_____	\$ _____/SF	
E. TOTAL		\$ _____/SF	\$660/SF

10) Locally Determined Comparable Cost Per Square Foot (\$/SF):

_____ Divided by _____ = \$ _____/SF
 Re-enter Line E # of Projects Locally Determined Comparable Cost per Square Foot

Example: \$660/SF Divided by 3 = \$220/SF

The "Locally Determined Comparable Cost per Square Foot" (10) figure may be increased by 1/5 percent per month for each month from January 1, 2002, through to the estimated mid-point of construction of the project.

Multiply the number of months (11A) times .002 (1/5%) to get an inflation factor (11B). Multiply the inflation factor (11B) times the "Locally Determined Comparable Cost per Square Foot" figure (11C) to get the "Additional Cost per Square Foot" figure (11D):

11) A. Number of Months: _____ X .002 = B. Inflation Factor: _____ X C. Locally Determined Comparable \$/SF: \$ _____/SF = D. \$ _____/SF
 (1/5%) (Re-enter 10)

Example: 14 X .002 = .028 X \$220/SF = \$6/SF

Adding the resulting "Additional Cost per Square Foot" figure (12A) to the "Locally Determined Construction Cost per Square Foot" figure (12B) gives the "Eligible Projected Construction Cost per Square Foot" figure (12C):

12) A. Additional Cost/SF: \$ _____/SF + B. Locally Determined Construction \$/SF: \$ _____/SF = C. Eligible Projected Construction \$/SF: \$ _____/SF
 (Re-enter 11D) (Re-enter 11C)

Example: \$6/SF + \$220/SF = \$226/SF

The "Eligible Projected Construction Cost" is calculated by multiplying the "Eligible Projected Construction Cost per Square Foot" figure (12C) times the square footage of new construction:

13) The Eligible Projected Construction \$/SF: \$ _____/SF
 Multiplied By (Re-enter 12C)

14) The Square Footage of New Construction: _____ SF
 Equals

15) The Eligible Projected Construction Cost: \$ _____

If the projected construction cost estimated by the project architect is lower than the figure in Line 15, the applicant shall use the lower figure as the normal public construction cost in the applicant's area.

A 10% project contingency amount is allowed and is calculated by multiplying the total Eligible Projected Construction Cost by 10%:

16) Eligible Contingency: (10% of Line 15) \$ _____

Library Project Budget (All projects except Multipurpose Projects)

If there are no costs in any line item below for the project, specify by putting a zero "0" in the blank provided.

Line Items:	<u>Eligible</u>	<u>Ineligible</u>
1) New Construction.....	\$ _____	\$ _____
2) Remodeling Construction	\$ _____	\$ _____
3) Contingency.....	\$ _____	\$ _____
4) Appraised Value of Building	\$ _____	\$ _____
5) Appraised Value of Land.....	\$ _____	\$ _____
6) Site Development	\$ _____	\$ _____
7) Site Demolition.....	\$ _____	\$ _____
8) Site Permits & Fees	\$ _____	\$ _____
9) Site Option to Purchase Agreement	\$ _____	\$ _____
10) Furnishings & Equipment Costs	\$ _____	\$ _____
11) Signage.....	\$ _____	\$ _____
12) Architectural & Engineering Fees	\$ _____	\$ _____
13) Construction Cost Estimator Fees	\$ _____	\$ _____
14) Interior Designer Fees.....	\$ _____	\$ _____
15) Geotechnical/Geohazard Reports.....	\$ _____	\$ _____
16) Hazardous Materials Consultant Fees.....	\$ _____	\$ _____
17) Energy Audit, Structural Engineering, Feasibility & ADA Studies	\$ _____	\$ _____
18) Library Consultant Fee	\$ _____	\$ _____
19) Construction/Project Management	\$ _____	\$ _____
20) Other Professional Fees.....	\$ _____	\$ _____
21) Local Project Administration Costs.....	\$ _____	\$ _____
22) Works of Art	\$ _____	\$ _____
23) Relocation Costs & Moving Costs	\$ _____	\$ _____
24) Acquisition of Library Materials	\$ _____	\$ _____
25) Other (Specify): _____	\$ _____	\$ _____
26) Other (Specify): _____	\$ _____	\$ _____
27) Other (Specify): _____	\$ _____	\$ _____
28) TOTAL PROJECT COSTS:	\$ _____	\$ _____

Sources of Project Revenue (All projects except Multipurpose Projects)

29) State Matching Funds (65% of Line 28¹ Eligible Costs)\$ _____

30) Local Matching Funds (Line 28 Eligible Costs minus Line 29)\$ _____
[Must also equal the total of Lines 31 – 35]

Sources of Local Matching Funds:

31) City.....\$ _____

32) County.....\$ _____

33) Special District\$ _____

34) Private.....\$ _____

35) Other (Specify: _____).....\$ _____

36) Local Credits [Land² and A&E Fees]\$ _____

37) Adjusted Local Match [Line 30 minus Line 36]\$ _____

38) Supplemental Local Funds [Same as Line 28 Ineligible]\$ _____

39) TOTAL PROJECT INCOME: [Add Lines 29, 30, and 38]\$ _____

¹ Up to a maximum of \$20,000,000

² Land credit is not allowed for land acquired by funds from the "Class Size Reduction Kindergarten-University Public Education Facilities Bond Act of 1998" [See Education Code section 19995 (c) which references Part 68 (commencing with section 100400 of the Education Code)]

Projected Library Operating Budget

(New Public Libraries, including Conversion Projects except Multipurpose Projects)

EXPENDITURES	INITIAL START-UP EXPENSES	ANNUAL EXPENSES
1. Salaries/Benefits	\$ _____	\$ _____
2. Facilities Costs	\$ _____	\$ _____
Insurance		
Maintenance (Including Custodial, Trash, Landscaping, etc.)		
Security		
Utilities		
Other (Specify): _____		
3. Equipment & Supplies Costs	\$ _____	\$ _____
Equipment		
Supplies		
4. Materials	\$ _____	\$ _____
Books, AV, Magazines, & Newspapers		
Electronic Services & Subscriptions		
Other Formats		
5. Other Allocations (As applicable to the proposed project)	\$ _____	\$ _____
Administrative/Business Office		
Branch Operations		
Circulation Services		
Facilities & Capital Coordination		
Program Planning		
Technical Services		
Other (Specify): _____		
6. Miscellaneous (Other)	\$ _____	\$ _____
7. TOTAL EXPENDITURES:	\$ _____	\$ _____

Multipurpose Project Budget (With Library Project Budget) (Multipurpose Projects Only)

If there are no costs in any line item below for the project, specify by putting a zero "0" in the blank space provided.

Line Items:	A Library ¹ Dedicated Eligible	B Library Portion of Common Eligible	C Library Total Eligible	D Library Total Ineligible	E Other ² Total Ineligible
1. New Construction	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
2. Remodeling Construction	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
3. Contingency	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
4. Appraised Value of Building	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
5. Appraised Value of Land	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
6. Site Development	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
7. Site Demolition	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
8. Site Permits & Fees	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
9. Site Option Agreement	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
10. Furnishings & Equipment Costs	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
11. Signage	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
12. Architectural & Engineering Fees	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
13. Construction Cost Estimator Fees	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
14. Interior Designer Fees	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
15. Geotechnical/Geohazard Reports	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
16. Hazardous Materials Consultant Fees	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
17. Energy Audit, Structural, ADA, & Engineering Feasibility Studies	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
18. Library Consultant Fees	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
19. Construction/Project Management	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
20. Other Professional Fees	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
21. Local Project Administration Costs	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
22. Works of Art	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
23. Relocation Costs & Moving Costs	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
24. Acquisition of Library Materials	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
25. Other (Specify): _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
26. Total Project Costs:	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

¹ Library means that portion of the project that provides space for the delivery and support of public library direct services, including joint use school library services (co-location or joint venture).

² "Other" uses means any other space that does not provide for the delivery and support of public library direct services.

Sources of Multipurpose Project Revenue (Multipurpose Projects Only)

27. State Matching Funds (65% of Line 26 Total Eligible Costs¹)\$ _____

28. Local Matching Funds.....\$ _____
[Column C, Line 26 minus Line 27. Must also equal the total of Lines 29 – 33]

Sources of Local Matching Funds:

29. City\$ _____

30. County.....\$ _____

31. Special District\$ _____

32. Private\$ _____

33. Other (Specify: _____)\$ _____

34. Local Credits (Land² and A&E Fees)\$ _____

35. Adjusted Local Match (Line 28 minus Line 34)\$ _____

36. Supplemental Local Funds.....\$ _____
(Same as Line 26 Library (D) and Other (E) Total Ineligible)

37. **TOTAL PROJECT INCOME** [Add Lines 27, 28 and 36]\$ _____

¹ Up to a maximum of \$20,000,000

² Land credit is not allowed for land acquired by funds from the "Class Size Reduction Kindergarten-University Public Education Facilities Bond Act of 1998" [See Education Code section 19995 (c) which references Part 68 (commencing with section 100400 of the Education Code)]

Projected Library Operating Budget (Multipurpose New Construction and Conversion Projects Only)

EXPENDITURES	INITIAL START-UP EXPENSES	ANNUAL EXPENSES
1. Salaries/Benefits	\$ _____	\$ _____
2. Facilities Costs	\$ _____	\$ _____
Insurance		
Maintenance (Including Custodial, Trash, Landscaping, etc.)		
Security		
Utilities		
Other (Specify): _____		
3. Equipment & Supplies Costs	\$ _____	\$ _____
Equipment		
Supplies		
4. Materials	\$ _____	\$ _____
Books, AV, Magazines, & Newspapers		
Electronic Services & Subscriptions		
Other Formats		
5. Other Allocations (As applicable to the proposed project)	\$ _____	\$ _____
Administrative/Business Office		
Branch Operations		
Circulation Services		
Facilities & Capital Coordination		
Program Planning		
Technical Services		
Other (Specify): _____		
6. Miscellaneous (Other)	\$ _____	\$ _____
7. TOTAL EXPENDITURES:	\$ _____	\$ _____

Financial Capacity (New Construction and Conversion Projects Only)

Applicants with new public library projects shall describe their financial capacity to open and maintain operation of the proposed library including anticipated revenue sources for library operations support.

PROJECT TIMETABLE

Provide the timetable for the proposed project.

Show estimated dates of completion for future activities, as well as actual dates for activities already completed.

<u>ACTIVITY</u>	<u>DATE</u>
1. Planning and Land Use Permits Obtained (If Applicable)	▶ _____
2. Site Acquired (Obtain Possession by Purchase, Donation or Lease)	▶ _____
3. Schematic Plans Completion	▶ _____
4. Design Development Plans Completion	▶ _____
5. Working Drawings (90%) Completion	▶ _____
6. Construction Documents Completion	▶ _____
7. Project Advertised for Bids	▶ _____
8. Start of Construction	▶ _____
9. Estimated Mid-Point of Construction	▶ _____
10. Completion of Construction	▶ _____
11. Opening of Library Building to the Public	▶ _____
12. Final Fiscal & Program Compliance Review Completed	▶ _____

APPLICATION CERTIFICATION

SIGNATURES

The parties below attest to and certify the accuracy and truthfulness of the application for California Reading and Literacy Improvement and Public Library Construction and Renovation Bond Act of 2000 funds. If the application is successful, the applicant agrees to execute the project on the basis of the application data provided herein including all supporting documents.

AUTHORIZED OFFICIAL OF THE APPLICANT JURISDICTION

Signature of Mayor, Chairperson of Board of Supervisors, or Head of District, authorized to make application for the local jurisdiction.

➤ _____ Signature	➤ _____ Date
➤ _____ Name (type)	➤ _____ Title (type)

LIBRARY DIRECTOR OF THE OPERATING LIBRARY JURISDICTION

I hereby affirm that the library jurisdiction, for which I am the administrative agent, approves of the application and will operate the facility as a public library after its completion.

➤ _____ Signature	➤ _____ Date
➤ _____ Name (type)	➤ _____ Title (type)

☐ **SUBMIT COMPLETED APPLICATION FORM AND SUPPORTING DOCUMENTS ACCORDING TO INSTRUCTIONS IN SECTION 20440**

☐ **MAIL APPLICATION AND SUPPORTING DOCUMENTS TO:**

***Bond Act Fiscal Officer
Office of Library Construction
1029 J Street, Suite 400
Sacramento, CA 95814-2825***